



B.G.P.S'
**HI-TECH COLLEGE OF MANAGEMENT &
COMPUTER SCIENCE**

B.C.A, B.B.A & B.C.S

(Affiliated to Dr. B.A.M. University, Aurangabad.)

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CIRCULAR

Date: 25th March 2020

Sub: Postponing the IQAC meetings

All IQAC members are hereby informed that due to pandemic situations and taking in to consideration the lockdown declared by the Government of India, the IQAC meetings are postponed till further instructions in the matter.

All concerned are requested to take note of this

IQAC COORDINATOR

IQAC CO-ORDINATOR

**Hi-Tech College of Management
& Computer Science, Bajaj Nagar,
Waluj, Aurangabad - 431136**

**CHAIRMAN/ PRINCIPAL
PRINCIPAL**

**Hi-Tech College of Management
& Computer Science, Bajaj Nagar,
Aurangabad - 431136.**

IQAC CO-ORDINATOR
**Hi-Tech College of Management
& Computer Science, Bajaj Nagar,
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PRINCIPAL

**Hi-Tech College of Management
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CIRCULAR

Date: 23 September 2021

Sub: Review meeting after pandemic.

Dear All


All of you are aware that due to pandemic the entire education was affected and now revival has started.

The rules have been relaxed by the government and physical attendance of staff is being allowed. Under the circumstances, we need to restart the activities as per the guidelines issued by Govt/UGC/University.

Accordingly IQAC meeting is called on 27th Sept 2021.

The agenda of the meeting :

- 1 Appointment of IQAC coordinator.
- 2 Academic calendar for 20-21 as well as 2021-22
- 3 Student related activities to be planned for new academic year, provided the Govt allows physical presence of students
- 4 Registration formalities to be completed at NAAC site.
- 5 Submission of IIQA at NAAC portal
- 6 Any other issue permission of the Chair.


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Dr. Vaidya informed that Mr Sayyed has resigned from the institute and accordingly we need to appoint new IQAC coordinator.

After discussions it was decided that Ms Tayade madam be appointed as IQAC coordinator and Ms. Akshata Todmal is appointed as Asst IQAC coordinator. Ms Tayade madam shall be collecting all NAAC related documents from the previous coordinator and take charge of the same

Dr. Vaidya asked all members that academic calendar based on University guidelines be prepared for the academic year 2020-21.


Further, we should be watchful about university guidelines about academic calendar for 2021-22. Once the same is declared should immediately be incorporated in our college academic calendar.

Regarding NAAC it was decided to enroll our institute at NAAC portal for registration. This activity may be completed by Jan 2022.


Mr M U Morey was asked to complete the draft application of IIQA and once the college get registered at NAAC, the same application may be uploaded with all its enclosures.

It was decided to consider 2020-21 academic year as cutoff year for NAAC documentation. Accordingly related documents may be filed for academic year 2020-21; 2019-20; 2018-19; 2017-18; 2016-17. Documents related to these academic years be reorganized and be separated from previous documentations.

Next meeting of IQAC cell shall be conducted after registering the Institute at NAAC portal.


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